

We exist to spread a passion for the supremacy of God in all things for the joy of all peoples through Jesus Christ by equipping undergraduate students to treasure Christ above all things, to pursue life-long learning, and to be vibrant God-centered servants in the home, church, and world.

While the admissions process at Bethlehem College is rigorous and deliberate, we see it most fundamentally subject to the wise and sovereign hand of God. As such, your application should begin where our deliberations must: in earnest and dependent prayer for God's will to be done in our lives. Our aim is to see Christ exalted in your life, whether you come to Bethlehem College or go somewhere else. Pray with us that this process would be a means to that glorious end.

While the College's unique undergraduate programs are academically rigorous, we do not have any minimum requirements for GPA, class rank or standardized test scores. A combination of these factors is considered in our admissions decisions. We are looking for more than just capable students, however. We are looking for men and women who long to magnify with their lives the supremacy of Christ in the church, workplace and world. You do not have to sense a calling to missions or pastoral ministry. You *do* have to sense a calling to be an ambassador for Christ in whatever your vocation ends up being! If you are excited about the vision of Bethlehem College, we encourage you to apply.



Steps to Admission

First Things . .

- ⇒ Read this instruction sheet and all forms thoroughly and carefully.
- ⇒ Space is limited in each of our undergraduate programs. Don't wait until the regular application deadline to apply--the program will very likely fill well before the deadline.
- ⇒ Read all the forms carefully and thoroughly before completing them.
- ⇒ Application forms may be completed with Acrobat Reader. You must, however, handwrite your signature in the various places noted on the forms.

Acrobat Reader will not let you "save" your completed forms – only print them. If you would like a copy of your completed forms for your records, you'll need to print out an additional copy of the forms before closing the files.

1. Complete the Application for Admission.

- Please answer all questions completely.
- For those who have been homeschooled, complete Part 1 of the Homeschool Information Form and then have your teacher complete Part 2.
- Attach a writing sample.

Academic writing is a significant part of our programs. The required writing sample should be at least 400-600 words in length and should be something that has been submitted in an eleventh or twelfth grade or college-level course (whichever is most recent). We prefer a writing sample that is an English, History, or other Humanities course paper. Careful consideration should be paid to content and mechanics of your submission.

If the applicant does not have a writing sample which meets these requirements, the applicant may select a question from the following four options and respond in 400-600 words:

- Discuss a current national or international issue and why you are passionate about it.
- Discuss a significant experience in your life and how it changed the way that you think and live.
- In his introduction to Athanasius' *On the Incarnation*, C.S. Lewis writes, "[F]irst-hand knowledge is not only more worth acquiring than second-hand knowledge, but is usually much easier and more delightful to acquire." Do you agree? Illustrate this concept with an experience from your life.
- Dietrich Bonhoeffer once wrote, "action springs not from thought but from a readiness for

responsibility.” Do you agree? Illustrate this concept with an experience from your life.

- Include a current photograph. Please print your name on the back of the requested photograph in case it inadvertently becomes separated from your file.
- Enclose the \$25 non-refundable application fee (checks payable to Bethlehem College & Seminary).
- Include completed and signed Payment Options Form.
- Mail your completed application, writing sample, photograph, application fee and if applicable, completed homeschool information form, in an envelope that is at least 9 inches by 12 inches in size) to the BCS Admissions Office. [Faxed application materials are not accepted.]

2. Distribute your recommendation forms.

- As a courtesy provide a stamped and addressed envelope for the individuals completing their recommendations so they can mail their recommendation directly to the BCS admissions office. Remind the people completing these recommendations of the application deadline. [Faxed recommendations are not accepted.]
- Pastoral Recommendation—Complete the top section, then give the form to your pastor, youth pastor, mentor or a church leader (not a relative) who has known you for more than two years and is familiar with your spiritual walk.
- Educator Recommendation—Complete the top section, then give the form to a teacher, coach, music director or employer who has known you for more than one year (not a relative) and is familiar with your personal character and academic potential.

3. Request an official high school college transcripts.

- Official transcripts must be mailed directly to Bethlehem College from your high school in a sealed letterhead envelope (Homeschool transcripts don't need to be sent in a letterhead envelope.) [Faxed transcripts are not accepted.]

Please note: For those applicants who have yet to complete high school, a current high school transcript is required at the time of application AND a final high school transcript is required when you graduate (must be received by BCS no later than August 1st).

4. Request official transcripts from all colleges or post-secondary institutions you have attended.

- Official transcripts must be sent directly to Bethlehem College from your high school in a sealed letterhead envelope. [Faxed transcripts are not accepted.]

5. Take the ACT or SAT test if you have not already done so.

- Schedule a time to take the test through your high school guidance office.
- Have the results sent to Bethlehem College. [Most high schools automatically include test results on student transcripts. Receiving test scores via your high school transcript is perfectly fine too.]
- Applicants who are 24 years old or older (out of high school for five years) or who have taken more than 24 hours of credit at an accredited post-secondary institution and have a 'C' average (2.00) or better do not need to submit standardized test results.

Last Things

⇒ A personal interview is part of the admission process. Once your completed application (see Application Check-List details) is received by the BCS admissions office, within two-three weeks you will be contacted to schedule the interview. There is no need for an applicant to contact BCS to schedule the interview.

⇒ Applicants will be notified within ten-fourteen days of the application deadline of their admission status.

⇒ Reminder:

Early Admission Decision Deadline: January 31, 2010 Regular Admission Decision Deadline: March 1, 2010

ALL application/admissions questions should be directed to Connie Kopischke, BCS Registrar & Enrollment Services Director (612-455-3420 or admissions@bcsmn.org).

Admissions • Bethlehem College • 720 13th Ave S • Minneapolis, MN 55415 • 612-455-3420 • admissions@bcsmn.org

Instructions

- Before completing this application, be sure to read the Instruction Sheet thoroughly and carefully.
- Please complete legibly—print in black ink or type.
- A \$25.00 non-refundable application fee (payable to Bethlehem College and Seminary) must be submitted with this application.
- Please return all required application pieces in an envelope that is at least 9 inches by 12 inches in size.

Program applying to: Christian Worldview (2 years) Biblical & Theological Studies (4 years) History of Ideas (4 years)

Personal Information

Please type or print with black ink.

Full Legal Name

_____ first _____ middle _____ last _____ preferred first name _____

Current Address (street, city, state, zip)

Home Phone

Cell Phone

E-Mail

Permanent Address (street, city, state, zip)

Social Security Number

Previous names used on academic records

Gender Female Male

Date of Birth (month, day, year)

Marital Status

Single Married (how long? _____) Separated Divorced Widowed

Family Information (for those who are unmarried)

Father's Name _____ Mother's Name _____

Parent's Address _____

Father's Cell Phone _____ Mother's Cell Phone _____

Father's E-Mail _____ Mother's E-Mail _____

Names and ages of siblings _____

Are parents career missionaries outside the U.S.? Yes No

If yes, what mission agency and in which country? _____

Family Information (for those who are married)

Spouse's Name _____

Spouse's Cell Phone _____ Spouse's E-Mail _____

Names and ages of children _____

Emergency Contact (include name, address, home phone, cell phone, work phone, e-mail address and relationship to applicant)

Citizenship

USA Perm Res/USA (green card) Not a Resident Other _____

Current Visa Status _____

Is English your primary language? Yes No (primary language _____)

If no, have you taken the TOEFL exam (Test of English as a Foreign Language)? Yes No If so, an official copy of the results should be attached to this application.

Have you ever been convicted of a crime (other than a traffic violation)? Yes No

If yes, please explain on a separate sheet of paper.

This section is for institutional reporting only. Completion is appreciated, but optional.

Ethnicity

Asian/Islander or Asian-American

Caucasian

Native American

African/African-American

Hispanic/Hispanic-American

Other: _____

Previous Education

High School(s) Attended	Location	Dates (from/to)	Graduation Date

If you did not graduate from high school, do you have a General Equivalency Diploma (GED)? Yes No

Universities/Colleges Attended	Location (city/state)	Dates (from/to)	Degree	Graduation Date	Units Earned

Have you ever been refused admission, suspended, had your enrollment terminated or been asked to withdraw by any high school/college/university? Yes No

If yes, please explain on a separate sheet

Do you consider your scholastic records an accurate picture of your academic abilities? Yes No

If no, please explain on a separate sheet

Current Employment

Present Employer	Job Title/Position
Address (street, city, state zip)	Phone
	Employed Since

Supervisor's Name/Phone Number

Present Church Involvement

Name of Church _____

Denomination _____

Name of Pastor _____

Address of Church (street, city, state zip) _____

Are you (check one): Staff Member Regular Attender Occasional Attender

Attending since (month/year) _____

Ministries involved in _____

About You (please respond on separate sheets of paper)

Describe your conversion.

Describe your spiritual growth since you trusted Jesus Christ as Savior.

If you are not attending school at the present time, describe what you are doing.

Please list all ministries, activities and/or sports that you have participated in since the ninth grade. This should include church, school, and community activities. You may use additional sheets for this section if needed.

Ministries/Activities/Sports	9	10	11	12	Awards/Honors/Positions Held
_____	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	_____
_____	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	_____
_____	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	_____
_____	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	_____
_____	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	_____
_____	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	_____
_____	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	_____
_____	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	_____
_____	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	_____
_____	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	_____

What additional reading have you done outside of required class assignments in the last two years? (Use the space provided here.)

If you have been out of high school for two years or more, please describe your ministries and activities during this time. (Use the space provided here.)

Of the ministries, activities, and experiences you have listed previously, which have been most meaningful to you and why? (Use the space provided here.)

Why are you applying to Bethlehem College? (Use the space provided here.)

Do you have any special needs that we should know about in order to help you succeed at Bethlehem College? (Use the space provided here.)

Recommendations (Recommendations from relatives will not be accepted.)

Pastoral

Name:

Church:

Phone (W):

Address:

Phone (C):

E-Mail:

Educator (This recommendation should be given to an instructor at the school you most recently attended. If you have been out of school for more than two years, an employer/supervisor may complete the Educator Recommendation.)

Name:

Institution:

Phone (W):

Address:

Phone (C):

E-Mail:

What follows is the "profile" of a Bethlehem College student. Please read the following description carefully and thoroughly and then (on a separate sheet of paper) write a brief essay that describes your perception of how (by the grace of God!) you match each point of the profile. [Note: Your response will be evaluated on content and mechanics.]

1. One who aspires to glorify God.
2. One who is joyfully committed to the authority and inerrancy of Scripture.
3. One who is drawn to the theological and ministry ethos of Bethlehem College and Seminary and Bethlehem Baptist Church and to its mission to spread a passion for the supremacy of God in all things for the joy of all peoples (see enclosed mission statement).
4. One who is glad to live in accordance with the lifestyle implications of the Bethlehem College Student Covenant which reads as follows: "I engage to walk circumspectly in the world; to be just in my dealings, faithful in my engagements, and exemplary in my deportment, to avoid all tattling, backbiting and excessive anger; to seek God's help in abstaining from all drugs, food, drink, and practices which bring unwarranted harm to the body or jeopardize my own or another's faith."
5. One who is able to make the time and energy commitment necessary to participate fully in a Bethlehem College program.
6. One who is able to afford (by God's gracious provision through his own savings, and/or the gifts of family, friends and home church) the tuition, books and living expenses required without going into excessive debt.
7. One who is strongly recommended by his/her pastor as a person of godly character.

I hereby certify that the information completed on this application is true to the best of my knowledge. I understand that persons who falsify or omit pertinent information may be subject to dismissal.

In making application to become a student in Bethlehem College, I pledge myself to abide by all the regulations of the faculty and administration as stipulated in the Bethlehem College Student Handbook, to seek in every way to protect the name of the institution, to preserve and protect the physical property of Bethlehem College & Seminary and Bethlehem Baptist Church, and to cooperate with the various groups of the BCS family in creating and maintaining a spirit of Christian fellowship throughout my time as a student. I understand Bethlehem College and Seminary reserves the right to dismiss a student at any time.

Signature

Date

BCS Student Code of Conduct

I will endeavor to maintain personal devotions; to seek the salvation of my kindred and acquaintances; to walk circumspectly in the world; to be just in our dealings, faithful in my engagements, and exemplary in my deportment, to avoid all tattling, back-biting and excessive anger; to seek God's help in abstaining from all drugs, food, drink, and practices which bring unwarranted harm to the body or jeopardize my own or another's faith.

I will further engage to watch over others in brotherly/sisterly love; to remember others in prayer; to aid others in sickness and distress; to cultivate Christian sympathy in feeling and courtesy in speech; to be slow to take offense, but always ready for reconciliation and mindful of the rules of our Savior to secure it without delay.

Signature

Date

Bethlehem College and Seminary admits students of any race, color, or national or ethnic origin to all the rights, privileges, and activities generally afforded or made available to all its students. Bethlehem College and Seminary does not discriminate against any person on the basis of race, color, or national or ethnic origin in the administration of its educational and admission policies, scholarship programs and its other school-administered programs.

Bethlehem College reserves the right to deny admission to any applicant for any reason it deems adequate.

**Admissions
Bethlehem College
720 13th Ave S
Minneapolis, MN 55415
612-455-3420
admissions@bcsmn.org**

Pastoral Recommendation

UNDERGRADUATE PROGRAMS



To the Applicant

Please complete the information in the next box and then forward this Recommendation form to the pastor who will be completing it for you. The recommender must not be a relative.

Program applying to: Christian Worldview (2 years) Biblical & Theological Studies (4 years) History of Ideas (4 years)

Name: _____

Mailing Address: _____

Home Phone _____ Cell Phone _____

E-Mail: _____

I am willing to waive my right of access to see this recommendation (Family Education Rights and Privacy Act of 1974), knowing that this waiver is not required as a condition for admission.

Applicant's Signature

Date

The applicant named above has applied to Bethlehem College. We are excited by the applicant's interest. The applicant has given us your name as a pastor/Christian leader who knows well and has observed him during the past year and who will give an honest appraisal of the applicant's character and gifts. Thank you for your willingness to assist us in this way.

How long have you known the applicant?

Are you related to the applicant? Yes No

Is the applicant a member of your church? Yes No

Has the applicant been consistent in attendance and involvement? Yes No

In what church ministries has the applicant participated?

How would you characterize the applicant's spiritual maturity?

Give a brief assessment of the applicant, explaining any particular strengths and weaknesses.

Please evaluate the applicant in the areas below:

COOPERATION Consider willingness to work with people in various capacities, loyalty.	Outstanding	When Convenient	Indifferent	Unwilling	Not Observed
INTELLECTUAL CURIOSITY	Inquisitive	Engaged	Lacks Motivation	Disinterested	Not Observed
EMOTIONS Consider reactions in various situations when stress is likely.	Well Balanced	Fairly Well Balanced	Easily Depressed or Elated	Unresponsive	Not Observed
INITIATIVE Consider ability to see things to do, resourcefulness, assertiveness.	Seeks Additional Tasks	Willingly Does More Than Expected	Does Assigned Tasks	Needs Prodding	Not Observed
JUDGMENT & COMMON SENSE Consider ability and foresight in decisions of everyday situations.	Sound Decisions	Fair Decisions	Poor Decisions	Lacks Ability	Not Observed
LEADERSHIP Consider ability to lead others.	Consistently a Leader	Usually a Leader	Leads Occasionally	Seldom/Never Leads	Not Observed
PERSONALITY Consider mannerisms and appearance, general impression on others.	Well Liked	Accepted	Tolerated	Rejected	Not Observed
RELIABILITY Consider dependability, willingness, and consistency.	Conscientious	Usually Reliable	Erratic	Unreliable	Not Observed
INFLUENCE Consider both positive and negative influence on others.	Unusually Wholesome Influence	Consistently Good Influence	Varying Influence	Unable to Communicate Clearly	Not Observed
COMMUNICATION SKILLS Consider ability to present thoughts with logic and clarity	Outstanding	Good	Has Difficulty	Unable to Communicate Clearly	Not Observed
Additional comments on any of the above:					

Can you conscientiously recommend this applicant for admission to Bethlehem College?

Yes, with confidence

Yes, with the following reservation(s):

No (please elaborate)

Signature: _____

Date: _____

Church Name: _____

Title: _____

Address: _____

City, State, Zip: _____

Phone: _____

E-Mail: _____

Please return this recommendation in the envelope provided. Thank you for your assistance.

Admissions • Bethlehem College • 720 13th Ave S • Minneapolis, MN 55415 • 612-455-3420 • admissions@bcsmn.org

Educator Recommendation

UNDERGRADUATE PROGRAMS



To the Applicant

Please complete the information in the next box and then forward this Recommendation form to the educator who will be completing it for you. The recommender must not be a relative.

Program applying to: Christian Worldview (2 years) Biblical & Theological Studies (4 years) History of Ideas (4 years)

Name: _____

Mailing Address: _____

Phone _____ E-Mail _____

I am willing to waive my right of access to see this recommendation (Family Education Rights and Privacy Act of 1974), knowing that this waiver is not required as a condition for admission.

Applicant's Signature _____

Date _____

The applicant named above has applied to Bethlehem College. We are excited by the applicant's interest. Your candid and thorough response is invaluable in the decision-making process. Please feel free to include any information about the applicant that you feel is pertinent. Your prompt appraisal will help to assure the applicant's full consideration. Thank you for your willingness to assist us in this way.

How long have you known the applicant?

Are you related to the applicant? Yes No

In what course(s) have you taught the applicant?

Give a brief assessment of the individual, explaining any particular strengths and weaknesses.

Has the applicant caused any problem(s) in your course(s)? Yes No If yes, please explain.

How would you rate the applicant's potential for college success (consider academic ability and maturity)?

Excellent Good Fair Poor

Please evaluate the applicant in the areas below

COOPERATION

Consider willingness to work with people in various capacities, loyalty.

Outstanding

When
Convenient

Indifferent

Unwilling

Not
Observed

INTELLECTUAL CURIOSITY	Inquisitive	Engaged	Lacks Motivation	Disinterested	Not Observed
EMOTIONS Consider reactions in various situations when stress is likely.	Well Balanced	Fairly Well Balanced	Easily Depressed or Elated	Unresponsive	Not Observed
INITIATIVE Consider ability to see things to do, resourcefulness, assertiveness.	Seeks Additional Tasks	Willingly Does More Than Expected	Does Assigned Tasks	Needs Prodding	Not Observed
JUDGMENT & COMMON SENSE Consider ability and foresight in decisions of everyday situations.	Sound Decisions	Fair Decisions	Poor Decisions	Lacks Ability	Not Observed
LEADERSHIP Consider ability to lead others.	Consistently a Leader	Usually a Leader	Leads Occasionally	Seldom/Never Leads	Not Observed
PERSONALITY Consider mannerisms and appearance, general impression on others.	Well Liked	Accepted	Tolerated	Rejected	Not Observed
RELIABILITY Consider dependability, willingness, and consistency.	Conscientious	Usually Reliable	Erratic	Unreliable	Not Observed
INFLUENCE Consider both positive and negative influence on others.	Unusually Wholesome Influence	Consistently Good Influence	Varying Influence	Unable to Communicate Clearly	Not Observed
COMMUNICATION SKILLS Consider ability to present thoughts with logic and clarity	Outstanding	Good	Has Difficulty	Unable to Communicate Clearly	Not Observed
STUDY SKILLS	Well Disciplined, completes work in advance	Somewhat undisciplined but completes work on time	Sometimes work is late and quality limited	Easily distracted; difficulty completing work	Not Observed
RESPECT FOR AUTHORITY Consider attitude toward authority figures, rapport with others	Honors Those in Authority	Generally Respectful	Critical	Disrespectful	Not Observed
Additional comments on any of the above:					

Can you conscientiously recommend this applicant for admission to Bethlehem College?

Yes, with confidence

Yes, with the following reservation(s):

No (please elaborate)

Signature: _____

Date: _____

School: _____

Title: _____

Address: _____

City, State, Zip: _____

Phone: _____

E-Mail: _____

Please return this reference in the envelope provided. Thank you for your help.

Educator Recommendation

UNDERGRADUATE PROGRAMS



To the Applicant

Please complete the information in the next box and then forward this Recommendation form to the educator who will be completing it for you. The recommender must not be a relative.

Program applying to: Christian Worldview (2 years) Biblical & Theological Studies (4 years) History of Ideas (4 years)

Name: _____

Mailing Address: _____

Phone _____ E-Mail _____

I am willing to waive my right of access to see this recommendation (Family Education Rights and Privacy Act of 1974), knowing that this waiver is not required as a condition for admission.

Applicant's Signature _____

Date _____

The applicant named above has applied to Bethlehem College. We are excited by the applicant's interest. Your candid and thorough response is invaluable in the decision-making process. Please feel free to include any information about the applicant that you feel is pertinent. Your prompt appraisal will help to assure the applicant's full consideration. Thank you for your willingness to assist us in this way.

How long have you known the applicant?

Are you related to the applicant? Yes No

In what course(s) have you taught the applicant?

Give a brief assessment of the individual, explaining any particular strengths and weaknesses.

Has the applicant caused any problem(s) in your course(s)? Yes No If yes, please explain.

How would you rate the applicant's potential for college success (consider academic ability and maturity)?

Excellent Good Fair Poor

Please evaluate the applicant in the areas below

COOPERATION

Consider willingness to work with people in various capacities, loyalty.

Outstanding

When
Convenient

Indifferent

Unwilling

Not
Observed

INTELLECTUAL CURIOSITY	Inquisitive	Engaged	Lacks Motivation	Disinterested	Not Observed
EMOTIONS Consider reactions in various situations when stress is likely.	Well Balanced	Fairly Well Balanced	Easily Depressed or Elated	Unresponsive	Not Observed
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RESPECT FOR AUTHORITY Consider attitude toward authority figures, rapport with others	Honors Those in Authority	Generally Respectful	Critical	Disrespectful	Not Observed
Additional comments on any of the above:					

Can you conscientiously recommend this applicant for admission to Bethlehem College?

Yes, with confidence

Yes, with the following reservation(s):

No (please elaborate)

Signature: _____

Date: _____

School: _____

Title: _____

Address: _____

City, State, Zip: _____

Phone: _____

E-Mail: _____

Please return this reference in the envelope provided. Thank you for your help.

Applicants who have been homeschooled at any time during high school must submit this form with their application for admission. Please print or type in the Part 1 box. Part 2 should be completed and signed by a teacher in the homeschool.

Part 1: To Be Completed By the Applicant

Program applying to: Christian Worldview (2 years) Biblical & Theological Studies (4 years) History of Ideas (4 years)

Name: _____

Mailing Address: _____

Home Phone _____ Cell Phone _____

E-Mail: _____

Part 2: To Be Completed By the Homeschool Teacher

Thank you for completing this Homeschool Information Form. Your answers will provide guidance to our staff, especially as we evaluate the applicant's transcript. Please use additional sheets of paper as needed.

1. What factors led to your decision to homeschool?

2. Is the applicant going to receive a state-recognized high school diploma?

3. What curriculum do you use?

4. Were grades given? What grading scale was used?

5. Please include any additional comments or information which will increase our understanding of your homeschool.

Name _____ Relationship to Applicant _____

Signature _____ Date _____

Please return this form with the applicant's application. Thank you for your assistance.

Name (First, Middle, Last) _____

Address _____

City/State/Zip _____

Phone Number _____ E-Mail _____

Bethlehem College will bill students for the entire term's tuition and at least two weeks before the start of each term.

Please select one of the following two payment option plans:

Option 1: Full Payment of Tuition

Students pay the total balance for each term's tuition no later than the first class session of the new semester.

Option 2: Installment Payments

Students may make four equal payments per semester. The first payment is due no later than the first class session of each semester. The fourth payment for the semester must be made by the end of the semester.

I understand that:

- My student account must be paid in full in order to begin the next semester and before a transcript or degrees are released.

Student's signature _____ Date _____

Application Check-List

UNDERGRADUATE PROGRAMS

An application for a BCS undergraduate program is considered complete, when the BCS Admissions Office has received:

- Application (including essay)
- Pastoral Recommendation
- Educator Recommendation

As a courtesy, applicants should provide a stamped and addressed envelope for the individuals completing the Pastoral Recommendation and Academic Recommendation. Please remind the people completing these recommendations of the application deadline.

- Homeschool Information Form (if applicable)
- Writing Sample (400-600 words in length) – see Application Instruction Sheet for requirements.
- High School Transcripts or GED scores (sent directly from high school)

A current high school transcript is required at the time of application and a final high school transcript once the applicant graduates from high school. The final high school transcript must be received by BCS no later than August 1st.

- College Transcripts (sent directly from the colleges)
- ACT or SAT scores (can be included on transcript that is sent directly from high school or directly from testing agency for homeschoolers)

[Students who are 24 years old or older (out of high school for five years) or who have taken more than 24 hours of credit at an accredited institution and have a 'C' average or better do not need to submit standardized test results.]

- Payment Options Form
- Current photograph (be sure to put your name on back of photo in case it inadvertently becomes separated from your file)
- Non-refundable application fee (\$25.00), payable to *Bethlehem College and Seminary*

Early Admission Decision Deadline: January 31, 2010

Regular Admission Decision Deadline: March 1, 2010

ALL application/admissions questions should initially be directed to Connie Kopischke, Registrar (612-455-3420 or admissions@bcsmn.org).

